

**REPORT TO:** Cabinet Member – Corporate Services  
**DATE:** 9<sup>th</sup> December 2009  
**SUBJECT:** Registration Service – Service Delivery Inspection Action Plan  
**WARDS AFFECTED:** All  
**REPORT OF:** Legal Director  
**CONTACT OFFICER:** Andrea Grant  
Assistant Legal Director (Admin)  
**EXEMPT/  
CONFIDENTIAL:** No

**PURPOSE/SUMMARY:**

To inform the Cabinet Member of the proposed Action Plan resulting from the recent Service Delivery Inspection by the General Register Office (GRO).

**REASON WHY DECISION REQUIRED:**

To inform Members of action taken and proposed to be taken as a result of the recent Inspection.

**RECOMMENDATION(S):**

That the action plan be noted.

**KEY DECISION:** No  
**FORWARD PLAN:** Not appropriate  
**IMPLEMENTATION DATE:** Following the expiry of the call-in period for the Minutes of this meeting.

**ALTERNATIVE OPTIONS:** None.

**IMPLICATIONS:**

**Budget/Policy Framework:**

**Financial:**

<b><u>CAPITAL EXPENDITURE</u></b>	<b>2006/ 2007 £</b>	<b>2007/ 2008 £</b>	<b>2008/ 2009 £</b>	<b>2009/ 2010 £</b>
Gross Increase in Capital Expenditure				
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<b><u>REVENUE IMPLICATIONS</u></b>				
Gross Increase in Revenue Expenditure				
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N			When?	
How will the service be funded post expiry?				

**Legal:** N/A**Risk Assessment:** There are no risks arising from this report.**Asset Management:** Accommodation will need to be assessed and a further report brought to Members.**CONSULTATION UNDERTAKEN/VIEWS**

None

**CORPORATE OBJECTIVE MONITORING:**

<b><u>Corporate Objective</u></b>		<b><u>Positive Impact</u></b>	<b><u>Neutral Impact</u></b>	<b><u>Negative Impact</u></b>
1	Creating a Learning Community		√	
2	Creating Safe Communities	√		
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities	√		
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People		√	

**LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT**

GRO Service Delivery Report October 2009.

**1. Introduction**

- 1.1 The recent Service Delivery Inspection report by the General Register Office was considered at the last meeting and it was noted that an action plan would be produced to address the issues raised in the report.
- 1.2 The proposed Action Plan is attached at Appendix A. Members will note that, with regards to some of the technical and operational matters, measures have already been put in place.